



– First edition –

## COMPETITION RULES

Competition initiated by the French Environment and Energy Management Agency (ADEME)



### Partners for the Awards



Union for the Mediterranean  
Union pour la Méditerranée  
الإتحاد من أجل المتوسط



Mediterranean Commission  
United Cities and Local Governments  
Cités et Gouvernements Locaux Unis  
Ciudades y Gobiernos Locales Unidos

MedEC  
Mediterranean Experts on Climate  
and environmental Change



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## **Article 1 - Organisation and aims of the competition**

The “Mediterranean Climate Change Adaptation Awards” is organised by the French Environment and Energy Management Agency (ADEME), with the support of its Mediterranean partners: the Union for the Mediterranean (UPM), the Mediterranean association of national energy agencies (MEDENER), United Cities and Local Governments (UCLG), Mediterranean Experts on Climate and environmental Change (MedECC) and Plan Bleu.

The competition rewards exemplary and concrete actions to adapt to climate change in the Mediterranean.

## **Article 2 - Awards**

The awards ceremony will take place in November 2016, during COP22 in Marrakech.

The finalists (the winner in each award category) will receive a diploma and will benefit from national and international exposure thanks to widespread promotion by ADEME and its Mediterranean partners (the Union for the Mediterranean (UPM), the Mediterranean association of national energy agencies (MEDENER), United Cities and Local Governments (UCLG), Mediterranean Experts on Climate and environmental Change (MedECC) and Plan Bleu) and in particular through:

- their presence at COP22
- uploading content on the websites of ADEME ([www.ademe.fr](http://www.ademe.fr)) and its partners;
- the Awards press kit;
- the production and dissemination of communication resources (brochure, poster, press actions, dedicated publication, etc.) in English and French.

The winner (chosen from among the 3 “finalists”) will also be invited by ADEME to two major conferences on adapting to climate change in 2017.

## **Article 3 - Status of the candidates**

This competition is aimed at local authorities, national agencies and public universities and NGOs in partnership with a local public player who have implemented an adaptation action within the **Mediterranean bioclimatic zone, i.e. part or all of the following countries:** Albania, Algeria, Bosnia-Herzegovina, Croatia, Cyprus, Egypt, France, Greece, Israel, Italy, Jordan, Lebanon, Libya, Macedonia, Malta, Mauritania, Morocco, Palestinian National Authority, Portugal, Slovenia, Spain, Syria, Tunisia, Turkey.

## **Article 4 - Commitments of the candidates**

The candidates undertake to be truthful and as accurate as possible in providing information in the context of their application, whether in written form (by completing the application form) or orally (during the presentation before the jury concerned).

In submitting their application, the candidates acknowledge that the ADEME and its partners may use the contents of their file to provide information to their resource centre and in any

document published at a later date by ADEME and its partners on the topic of climate change.

### **Article 5 - Key competition dates**

Opening date: 25 May 2016

Deadline for applications: 16 September 2016

Juries meet: September 2016

Finalists' presentations: September - October 2016

Awards ceremony: 7 - 18 November 2016

### **Article 6 - Information requests**

Further information concerning the "Mediterranean Climate Change Adaptation Awards" may be requested from the competition management team by telephone or email:

+33 (0)9 51 24 59 07 - [trophees.med2016@ademe.fr](mailto:trophees.med2016@ademe.fr)

### **Article 7 - Retrieval of application forms**

The call for applications, the application form and the competition rules can be downloaded free of charge from ADEME's website: <http://ademe.fr>

In the event of problems with the download or any IT issues, the files will be sent by email upon request (see Article 6).

### **Article 8 - Submitting application files**

The conditions for submitting application files are provided in the application form and summarised below:

1. Fill in the application file, which consists of the summary-sheet and the form
2. Email the completed application file, by 16 September 2016 at the latest, to the following address: [trophees.med2016@ademe.fr](mailto:trophees.med2016@ademe.fr)

Compliance with these conditions will be a decisive factor in establishing the admissibility of application files (see Article 9).

### **Files must be completed in French or English.**

### **Article 9 - Conditions of admissibility of applications**

To be considered admissible, application files must:

- be sent prior to the deadline (16 September 2016);
- present actions implemented by local authorities, national agencies, public universities or NGOs in partnership with a local public player, who have implemented an adaptation action within the **Mediterranean bioclimatic zone, i.e. part or all of the following countries:** Albania, Algeria, Bosnia-Herzegovina, Croatia, Cyprus, Egypt, France, Greece, Israel, Italy, Jordan, Lebanon, Libya, Macedonia,

Malta, Mauritania, Morocco, Palestinian National Authority, Portugal, Slovenia, Spain, Syria, Tunisia, Turkey;

- present actions contributing to adapting to climate change;
- present actions that have been performed or are currently in progress (projects that have not been launched will not be admissible) and present measurable outcomes in terms of adaptation to climate change;
- present actions that fall within the scope of one of the 3 award categories:
  1. Category 1: “Developments, infrastructure and buildings”
  2. Category 2: “Ecosystems and natural resources”
  3. Category 3: “Methods for designing and implementing public policies”

**Adaptation actions can consist of a combination of these approaches. In this case, the candidate must choose the category in which he wishes to compete, indicating the approaches concerned by his action in the application form summary sheet.**

**Candidates are entitled to submit several applications files if they wish to do so, but may only submit one file in each prize category.**

Furthermore, it is forbidden to submit an entry in a given category if the project sponsor is represented on the jury judging this category, because this situation would consist in being a “judge and party”.

The jury President(s) will assess the admissibility of each file.

#### **Article 10 - Winner selection process**

The process of selecting the competition winners (3 finalists and 1 winner) comprises three phases:

1. An admissibility jury validates the admissibility of the applications
2. Three technical juries select a winner, referred to as a “Finalist”, from among the application files in each category.
3. The final selection jury determines the overall winner, referred to as the “2016 Winner”, from among the 3 finalists.

#### **Article 11 - Composition of the juries**

The composition of the different juries is ADEME’s responsibility:

- the admissibility jury is composed of members of ADEME
- technical juries are formed for each competition category and comprise experts and representatives from companies, research entities and associations.
- The final selection jury, which determines the award winner, consists of members of ADEME.

## **Article 12 - Selection process implemented by the juries**

At each stage of the finalist and award winner selection process, if a jury deems that the number of candidates in a category is too low, or that the quality of application files is inadequate, it can decide to refrain from awarding a prize in this category and hence to cancel the corresponding jury meeting.

The selection process is under the responsibility of the President(s) of the Juries, who will have the final word regarding committee decision-making.

## **Article 13 - Jury meetings: elements taken into account and criteria**

During a meeting, each jury designates the finalists and/or award winner from among the candidates.

The admissibility jury and the technical juries base their assessment on the elements presented in the application file submitted by the candidates.

The final selection jury bases its assessment on the elements presented in the application file sent by the candidates, but also on the information provided during the oral presentation (audio or videoconference) made by the candidates and the subsequent exchanges (questions & answers).

The criteria for assessing the actions are the same for all the categories throughout the competition, namely:

- Quality of the application file wording
- Outcomes of the action in terms of adaptation to climate change
- Exemplarity in implementing the adaptation action
- Potential for replicating the adaptation action in other regions

The decision of the jury(ies) concerning the award winner(s) cannot be appealed against. It can only be declared void if a mistake or deliberate deceit is revealed in the declarations made by the award winner(s) during or after the meeting of the jury concerned, or if a criminal offence or omission is established. In each award category, the competent jury has a sovereign right to take its own decisions.

## **Article 14 - Commitments of the President(s) and members of the jury(ies)**

The President(s) and members of the competition jury(ies) undertake to refrain from disclosing the information they obtain from the candidates' application files or during the jury meeting to third parties.

Furthermore, if a President or a member of the juries has related parties, i.e. has (or has had) a professional or personal relationship with one of the candidates, he/she must declare it as soon as the jury meeting opens. This situation, consisting in having a "related party", is different from the situation involving being "judge and party", which is a criterion for exclusion in the category concerned (see Article 9).

## **Article 15 - Commitments of the finalists and the award winner**

The finalists and the award winner undertake to refrain from disclosing their status as “finalists” or “award winner” to journalists or media outlets until the day of the awards ceremony and the publication of the press kit announcing these results.

Furthermore, they undertake to remain at the disposal of ADEME’s teams and Mediterranean partners (the Union for the Mediterranean (UPM), the Mediterranean association of national energy agencies (MEDENER), the Union for the Mediterranean (UPM), Mediterranean Experts on Climate and environmental Change (MedECC) and Plan Bleu) in the context of the promotion of their action prior to the awards ceremony and for any subsequent communication actions.

Should the finalist/award winner fail to comply with this article, the organising team reserves the right to revoke the nomination or award obtained by the candidate concerned.

## **Article 16 - Announcement of results and awards ceremony**

The results are announced with the publication of a press kit comprising information on the files submitted by the finalists and the award winner, as well as the posting of this information on the websites of ADEME and its Mediterranean partners (the Union for the Mediterranean (UPM), the Mediterranean association of national energy (MEDENER), United Cities and Local Governments (UCLG), Mediterranean Experts on Climate and environmental Change (MedECC) and Plan Bleu).

The names of the finalists and the award winner will be made public in the context of COP22, an awards ceremony being organised for the occasion. The finalists and the award winner will be informed in advance of the prize attributed to them.

## **Article 17 - Communication by the finalists and the award winner**

Following the awards ceremony, the finalists and the award winner will be entitled to communicate on their status for themselves in line with the guidelines provided by the organisers.

## **Article 18 - Use of copyrights and personal rights**

Participation in the competition implies unconditional acceptance of the present rules.

Merely by taking part, the finalists and the award winner authorise the organisers of the “Mediterranean Climate Change Adaptation Awards” to publish information on their action and use their name, address and image (in particular: logo, photos, video reports) in the context of the announcement of the results and the awards ceremony.

The competition organisers are not responsible for protecting the ideas, decisions, models or trademarks related to the actions presented by the candidates.

## **Article 19 - Cancellation or modification of the competition**

The organisers cannot be held liable should a case of force majeure result in the cancellation or modification of the competition.